



New Lambton South

PUBLIC SCHOOL

Be Kind, Be Safe, Do Your Best.

STUDENT BRING YOUR OWN DEVICE (BYOD) POLICY AND DEVICE INFORMATION

This permission note is for parents wishing to purchase their student a BYOD to use at school. This applies to students in grades 3-6 in 2024.

INTRODUCTION

This document provides advice and direction to students who are in grades 3 to 6 wishing to BYOD to school in order to access the NSW Department of Education wireless network.

New Lambton South Public School's BYOD policy follows the NSW Department of Education BYOD policy. This includes requirements for schools to allow students to use personal mobile electronic devices at school with the capability of connecting to the DoE's Wi Fi network.

Why BYOD?

- Changes to the Australian Curriculum and NSW syllabuses include a much greater emphasis on the use of the multimodal texts and technology is an embedded capability that must be used in all subjects
- Facilitates the 1:1 teaching of respectful/appropriate use of devices.
- Promotes student driven learning, collaboration, and better access to individualised instruction
- Powerful tool for assessment – provides teachers with a range of opportunities to collect data to ascertain learning needs in real time and plan for future learning.

By facilitating a BYOD model we are making a shift toward self-directed learning in collaboration with peers, teachers and online resources with the device most readily available to our families.

THIS IS NOT A COMPULSORY REQUIREMENT.

KEY PRINCIPLES

- The term "device" in this policy refers to any personal mobile electronic device with the capability to connect to the DoE's Wi Fi network
- New Lambton South Public School allows students in grades 3 to 6 to bring their own devices to school and provide access to the department's Wi-Fi network.
- Parents and caregivers are asked to be mindful of the weight of the device, as students will need to transport devices to and from school daily. Each device must be accompanied by a case in order to decrease the risk of damage to the device. Any iPad or tablet should also

have a screen protector. Mobile phones, gaming devices (Playstation, Nintendo DS etc.), iPods and Mp3 players are not permitted.

- The department will provide internet access through its wireless networks at no cost to students enrolled in NSW Public Schools at DOE sites.
- Students are responsible for the care and maintenance of their devices including data protection and battery charging.
- NSW DoE will not accept any liability for the theft, damage or loss of any student's device. Students who bring their own devices onto school sites do so at their own risk.
- Schools are not obliged to provide hardware or technical support for devices.
- Students and their parents/carers must complete and return a signed BYOD Agreement prior to connecting to the department's network.

STUDENT BYOD AGREEMENT

- Prior to connecting their devices to the network, students must return a Student BYOD Agreement. This agreement must be signed by the student (this will occur in class time) and by a parent/carer.
- It is important to ensure that students are aware of and agree to their obligations under the Student Bring Your Own Device (BYOD) policy and relevant policies, prior to using their own device on the DOE Wi-Fi network. School staff should endeavour to ensure that the BYOD student responsibilities are clearly understood by both students and their parents or carers.
- The Student BYOD Agreement is a simple document, charged with the purpose of acknowledging acceptance and agreement of the terms associated with the school's implementation of the BYOD Policy by both students and parents/carers. It is accompanied by an Information Sheet provided in conjunction with the Student BYOD Agreement. By accepting the terms, the student and parents/carers acknowledge that they agree to comply with the conditions of the Student BYOD Policy.

LOST OR DAMAGED DEVICES

- Students' personal devices are at all times the responsibility of the individual. Students are expected to bring their device to school daily.
- Students are not permitted to take their device to the playground
- Students' devices will be kept in classrooms throughout the day
- When devices are in use, students must take care with their device. This includes keeping the device in its case when moving about the classroom
- Before and after school, devices must be kept securely in students' bags. Insurance for any device is the responsibility of the parent/caregiver.

COST TO STUDENTS

- Internet access through the Department's network will be provided at no cost to students enrolled in NSW Public Schools at DOE sites.

STUDENT RESPONSIBILITIES

Students are solely responsible for the care and maintenance of their BYO devices. This includes but is not limited to:

- Managing battery life and regular charging of their device.
- Labelling their device for identification purposes.
- Purchasing and using device protective casing.
- Ensuring the device is safe and secure during travel to and from school and throughout the school day.
- Maintaining up-to-date anti-virus software and operating system on their device.
- Taking insurance coverage of their own device to protect any accidental damage, theft or loss.

REGISTRATION OF DEVICES

Prior to bringing any personal device to school, students and their parents/caregivers need to read, sign and adhere to the BYOD policy and student agreement.

Students must return the signed documentation to their classroom teacher. Breach of BYOD policy and student agreement will be met with consequences determined by the principal. This may include the student/s being unable to bring their device to school.

TECHNICAL SUPPORT

NSW DOE staff are under no obligation to provide any technical support on either hardware or software.

LONG-TERM CARE AND SUPPORT OF BYODS

- Students are solely responsible for repair and maintenance of their own device. It is not the school's responsibility.
- Warranties: Students should understand the limitations of the manufacturer's warranty on their devices, both in duration and in coverage. Under Australian consumer legislation, warranties usually last for one year, during which any manufacturing defects will be repaired or the device will be replaced (as per the specific terms and conditions of the manufacturer).
- Extended Warranties: At the time of purchase, students may also purchase an optional extended warranty (past the standard warranty period) from the supplier/manufacturer of their device, during which any manufacturing defects that may occur will also be repaired.

INSURANCE

Student BYO devices are not covered by Treasury Managed Fund. When students purchase their device, they may also purchase an optional insurance policy from the supplier of their device or a relevant insurance company. As mobile devices are subject to a higher risk of accidental damage, prior to signing up for an insurance policy, students should be fully aware of the details and

limitations of the policy, including any excess charged for making a claim, and the name of the company that holds the policy. As a guide, a suitable BYOD device insurance policy should cover all types of BYOD devices and provide worldwide, replacement cost coverage against:

- Accidental damage
- Damage from falls and liquids
- Theft
- Fire
- Vandalism
- Natural disasters (such as floods, cyclones, earthquakes, tornados, water damage, and power surge due to lightning)

DOE TECHNOLOGY STANDARDS

Prior to purchasing or using an already purchased device, parents and students should be made aware of the following technology standards required for devices used within schools:

- **CHROMEBOOKS ARE NO LONGER RECOMMENDED IN NSW DoE SCHOOLS**
- The DOE wireless network installed in primary schools operates on the 802.11n 5Ghz standard. Devices with 802.11a/b/g or 802.11n 2.4Ghz only will not be able to connect.
- The DOE wireless network installed in high schools only operates on the 802.11n 5Ghz standard. Devices with 802.11a/b/g or 802.11n 2.4Ghz only may not be able to connect.
- The battery life of the device should be capable of lasting 6 hours minimum of constant use without charge
- Look for Intel Core i3, Core TM 5 i3 or Core TM i7 within the last two versions
- A device with at least 128 GB storage
- Device hardware specifications must meet the minimum (ideally the recommended) specifications of the operating system and all applications. Students should choose a Windows-based laptop. It relies mostly on internet-based applications and cloud storage. Students use online interfaces provided by the DOE, Microsoft 365 or Google Apps.
- The device must not be connected to a cellular network while on the school premises or without the permission of a teacher, to ensure that students stay within the management restrictions put in place on the official DETNSW.WIN network.

OTHER CONSIDERATIONS WHEN PURCHASING A DEVICE INCLUDE:

- Extended warranty
- Device insurance
- Protective casing (scratch/impact/liquid-splash resistant)
- Additional or spare battery packs
- Ergonomics (is this device comfortable to use for an entire school day)
- Backup storage such as portable hard drive or USB flash drive

NB. The act of accessing the NLSPS computer network implies that the user is aware of and agrees to abide by the code of behaviour statements contained in the DOE communications policy and the NLSPS BYOD Student Agreement

CYBERBULLYING

The Commonwealth Government's Office of the Children's eSafety Commissioner has developed a resource for parents—iPARENT—this site designed to help parents learn how to be safe and secure with the connected devices in their children's lives. [iPARENT](#) provides facts and stats about Australian children online, managing technology in the home and strategies used by parents to keep children safe online.

A Parent's guide to online safety can be downloaded from the site and a range of useful information is available. For example, parents can access information about cyberbullying including:

- How to talk to your child
- A parent's guide to responding to cyberbullying
- What to do if your child is being cyberbullied or cyberbullying others

ACCEPTABLE USAGE (THE ROLE OF PARENTS & STUDENTS)

- Students MUST comply with departmental and school policies pertaining to the use of devices at school whilst connected to the New Lambton South Public School Wi-Fi network.
- At school, the internet may only be used via the school's wireless network. Access to the Wi-Fi network will be provided to students free of charge.
- The use of social media, instant messaging or text messaging is unacceptable at New Lambton South Public School.
- Taking photos, videos or recording the voice of any individual or group is not allowed unless permission is granted by all individuals and the supervising teacher.
- Devices must be left in the classroom at lunch breaks. At no time are students permitted to use devices on the playground.
- Each student has a responsibility to bring their device to school fully charged, in a case and clearly labelled.
- Students and/or parents or caregivers are responsible for the maintenance of students' personal devices. This includes the provision of a case and/or screen protector and ensuring that devices are equipped with any necessary virus protection.
- New Lambton South Public School will not be liable for any damages or losses. Students are expected to adhere to rules and expectations at all times and must take full responsibility for their personal devices at all times.
- Students must follow teacher instructions pertaining to use of devices in the classroom.
- Students agree to listen to, access and use school and age-appropriate content on their devices whilst at New Lambton South Public School.
- Students must not create, transmit, retransmit, or participate in the circulation of content that attempts to undermine, hack or bypass any hardware and software security mechanisms that have been implemented by the Department of Education or New Lambton South Public School.
- Students must not use the department's network services to seek out, access, store or send any material that is of an offensive, threatening or abusive nature.
- Where the school has reasonable grounds to suspect that a device contains data or material that breaches the BYOD Student Agreement, the principal may confiscate the device for the purpose of confirming the existence of the material.

INAPPROPRIATE USE

The following steps will be taken if inappropriate use is thought:

1. Executive staff will investigate inappropriate use through evidence and student interview
2. Parents will be contacted to collect the device from school
3. Depending on the inappropriate use your child may not be able to bring their BYO device to school for a period of time determined by the Principal

BRING YOUR OWN DEVICE (BYOD) STUDENT AND PARENT AGREEMENT

Students must read and sign the BYOD student agreement in the company of a parent or caregiver. I agree that I will abide by the schools BYOD policy and that:

- I will use the department's Wi-Fi network for learning
- I will use my device during classroom activities and follow the directions of the teacher
- I will use my own portal and internet login details and will not share them with others
- I will abide by internet safety protocols, such as not giving my personal information to strangers
- I will not hack or bypass any hardware and software security implemented by the department or my school
- I will not use my device to knowingly search for, link to, access or send any content that is offensive, threatening, abusive, defamatory, or considered to be bullying
- I will report inappropriate behaviour and inappropriate material to my teacher
- I understand that my activity on the internet is recorded and that these records may be used in investigations or for other legal reasons
- I acknowledge that the school cannot be held responsible for any damage to, or theft of my device
- I have read the BYOD parent/student responsibilities document and agree to comply with the requirements

_____ in the presence of _____

Student name

Parent/caregiver name

Student signature

Parent/caregiver signature Date:

___/___/___

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